

RIVERDALE BOARD OF EDUCATION  
RIVERDALE, NEW JERSEY

**September 09, 2015**  
7:30 p.m.

**MINUTES FOR WORKSHOP / ACTION MEETING**

Board President, **Mr. Charles Sheridan**, called the Workshop/Action Meeting of the Board of Education of the Borough of Riverdale to order on **September 9, 2015**. The meeting was opened at 7:32 p.m. with a flag salute.

Mrs. Molinet then took the roll call.

**ROLL CALL:**

Present: Michael Bohan, Jessica Rentas, Andrew Oliveri, June Carelli, Kelly Norris, Charles Sheridan.

Absent: Michael Kheyfets

Also Present: Mrs. Vicki Pede, Superintendent and Mrs. Estrella Molinet, School Business Administrator/Board Secretary

**Mr. Sheridan, Board President, made the required announcement regarding notification of this meeting to the public.**

**Recognition of visitors:** There were seven (7) members of the public in attendance for the meeting. Donald Okner attorney representing us.

**PRESENTATION: UNVEILING OF NEW BASEBALL BANNER**

**Motion by Ms. Norris, seconded by Mr. Oliveri to approve adjournment from the Public Business Meeting at 7:40 p.m. into executive session.**

**EXECUTIVE SESSION**

**The Board reconvened at 8:25 p.m. to Public Session.**

**ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES**

**I. ROUTINE ITEMS**

**A.** Approval of meeting minutes as follows:

<b>Public Business/Action Meeting</b>	<b>August 12, 2015</b>

**FINANCE**

**B.** It is recommended by the Superintendent of Schools that the Board of Education approve the payroll for the second half of the month of **August, 2015** in the amount \$\_\_\_\_\_ and the first half month of **September, 2015** in the amount \$\_\_\_\_\_.

**C.** It is recommended by the Superintendent of Schools that the Board of Education approve the bills list dated **September 24, 2015** warrants #\_\_\_\_\_ through #\_\_\_\_\_ in the amount of \$\_\_\_\_\_.

- D. It is recommended by the Superintendent of Schools that the Board of Education approve the wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

**September:**     \$ \_\_\_\_\_

- E. It is recommended by the Superintendent of Schools that the Board of Education approve hand check registers as follows:

Check #	Date	Amount

- F. It is recommended by the Superintendent of Schools that the Board of Education approve the Board Secretary's and Treasurer's Reports for the month ended **July 31, 2015** as per the attached, in the amount of \$ \_\_\_\_\_ pursuant to N.J.A.C. 6:20-2.12, the Riverdale Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of **July 31, 2015** no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.12, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- G. It is recommended by the Superintendent of Schools that the Board of Education approve the attached line item transfers for August, 2015:

## COMMITTEE REPORTS

Committees	Chairperson	Reports
Building and Grounds	Michael Kheyfets	Mr. Kheyfets reported from the meeting on 9/1/15 about what has been completed thus far.
Personnel	June Carelli	Mrs. Carelli reported there was a brief interlude in executive session that was resolved. BASF grant of \$5,000 that may possibly add new stipend positions.
Education	Andrew Oliveri	Mr. Oliveri Schedules physical education requirement for period 9.
Policy	Jessica Rentas	Mrs. Rentas reported about updating policies regarding absence and volunteering.
Transportation	Michael Bohan	Mr. Bohan reported about the special education routes.
Negotiations	Kelly Norris	No Report
Finance	Charlie Sheridan	Mr. Sheridan reported on the need for a meeting.
Pompton Lakes	Kelly Norris	No Report

## II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

**FINANCE**

**Motion by Mr. Oliveri, seconded by Ms. Norris to approve F1.**

**Discussion: None**

- F1.** It is recommended by the Superintendent of Schools that the Board of Education approve the contract with Frontline Technologies for the **AESOP** Substitute Placement and Absence Management System. Startup cost for implementation is \$3,000 (one time cost) and the annual subscription is \$2,425.00 (yearly cost).

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mr. Oliveri, seconded by Ms. Norris to approve F1.**

**Discussion: None**

- F2.** It is recommended by the Superintendent of Schools that the Board of Education approve the contract with **Safeschools** for the staff mandated training at an annual subscription cost of \$550.00

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mr. Oliveri, seconded by Mrs. Rentas to table F3.**

**Discussion: The Board agreed to table F3 until a committee can review and more information can be obtained**

**TABLED FOR FURTHER REVIEW**

- F3.** It is recommended by the Superintendent of Schools that the Board of Education approve the contract with **Virtual Towns and Schools** to design a new school website at a cost of \$6,000 less 20% discount for a total cost of \$4,800 to design, develop and train staff and the annual cost \$1,195 for secure posting, user support, maintenance and upgrades.

**POLICY**

- L1.** It is recommended by the Superintendent of Schools that the Board of Education approve the following Policies and Regulations at **First Reading**:

Policy Number	Regulation Number	Policy/Regulation Name
4433	N/A	Vacations

**EDUCATION**

**Motion by Mr. Oliveri, seconded by Ms. Norris to approve E1.**

**Discussion: None**

**ADDENDUM**

- E1.** It is recommended by the Superintendent of Schools that the Board of Education approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
10/22/15 – 10/23/15	<b>Samantha Baletti</b>	National Council of Teachers of Math Regional Conference.	Atlantic City, NJ	\$230	N/A
9/15/15 & 11/12/15	<b>Vicki Pede</b>	NJKEA Admin Training	Trenton, NJ	N/A	N/A
10/7/15 12/12/15 2/3/16 4/6/16 6/11/16	<b>Tom Schneider</b>	Athletic Directors Meetings	Randolph/Denville, NJ	N/A	N/A
9/10/15	<b>Estrella Molinet</b>	Affordable Care Act Reporting	Rockaway, NJ	\$50	N/A

\*PLUS MILEAGE AND TOLLS IF APPLICABLE

**Yes: 6      No: 0      Abstain: 0**

- E2.** It is recommended by the Superintendent of Schools that the Board of Education accept the donation from the **PTA** form their fundraising efforts in the amount of \$1,158.00 through an Applebee's fundraiser. These funds were used toward the purchase of the laminator. And officially thank the PTA for their efforts and contributions.

**Motion by Mr. Oliveri, seconded by Ms. Norris to approve E3.**

**Discussion: None**

- E3.** It is recommended by the Superintendent of Schools that the Board of Education approve up to five (5) hours of homebound instruction weekly for Student #13025256 effective September 8, 2015.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mr. Oliveri, seconded by Ms. Norris to approve E4.**

**Discussion: None**

**ADDENDUM**

- E4.** It is recommended by the Superintendent of Schools that the Board of Education approve the Out of District placements for 2015-2016.

STUDENT	SCHOOL	TUITION	EFFECTIVE
State ID# 6531026400	Inclusive Learning Academy	<b>\$55,576.80</b>	9/9/15 – 6/30/16
State ID# 5332944021	The Children's Therapy Center	<b>\$83,627.76</b>	7/1/15 - 6/30/16

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mr. Oliveri, seconded by Mrs. Rentas to approve E5.**  
**Discussion: None**

**ADDENDUM**

- E5.** It is recommended by the Superintendent of Schools that the Board of Education approve a Positive Behavior Support Consultation by Michelle Lockwood, M.S., Director of Positive Behavior Support Services and Inclusion Facilitator, at a onetime cost of \$650 through Title 1 Funds.

**Yes: 6      No: 0      Abstain: 0**

**PERSONNEL**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P1.**  
**Discussion: None**

- P1.** It is recommended by the Superintendent of Schools that the Board of Education approve up to three (3) hours for each of the following paraprofessionals, at their contractual rate, for participation in the district's orientation on September 2, 2015:

Paraprofessional's Name	Attended
Diane Dunn	NO
Christine Fitamant	NO
Diane O'Brien	YES
Cari-Ann Synol	YES
Frances Turek	YES
Jeanine Whitmore	NO
Carmela Baram	NO
Ellen Chesney	YES
Stephen Margiotta	YES

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P2.**  
**Discussion: None**

- P2.** It is recommended by the Superintendent of Schools that the Board of Education

approve 35 hours, at the contractual rate, for **Diane Tomkins**, for continued implementation of the student information software system and scheduling.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P3.**  
**Discussion: None**

**P3.** It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of the following changes to the Compliance Officers for the 2015-2016 school year:

Compliance	Officer
504 Compliance	Kelly Cifelli
Bloodborne Pathogens	Kelly Cifelli
Anti-Bullying Coordinator	Sean P. Bowe

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P4.**  
**Discussion: None**

**P4.** It is recommended by the Superintendent of Schools that the Board of Education approve the revised award of contracts to the following non-certified, non-tenured, part-time aides, without benefits, from September 8, 2015 through June 23, 2016:

NAME	Rate of Pay Per Hour	Not to Exceed Hours Per Week in Decimal Equivalents
Carmela Baram	\$14.25	19.55 hrs
Ellen Chesney	\$14.25	28.30 hrs
Diane Dunn	\$19.65	15.00 hrs
Christine Fitamant	\$14.55	28.30 hrs
Stephen Margiotta	\$13.30	28.30 hrs
Diane O'Brien	\$14.85	28.30 hrs
Susan Pomes	\$12.75	11.25 hrs
Cari Ann Synol	\$15.45	29.60 hrs
Fran Turek	\$13.95	28.30 hrs
TBD	\$TBD	TBD

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P5.**  
**Discussion: None**

**P5.** It is recommended by the Superintendent of Schools that the Board of Education approve the resignation, *with regret*, of **Tiffany Herbert**, Part time Custodian effective September 1, 2015.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P6.**

**Discussion: None**

**P6.** It is recommended by the Superintendent of Schools that the Board of Education approve the resignation, *with regret*, of **Jeanine Whitmore**, Part time Aide effective September 9, 2015.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P7.**

**Discussion: None**

**P7.** It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Zachary Madjansky**, as non-tenured, non-certified part-time custodian and substitute custodian at the rate of \$11.50 an hour not to exceed 18 hours per week. Mr. Madjansky possesses a black seal license.

**Yes: 6      No: 0      Abstain: 0**

**P8.** It is recommended by the Superintendent of Schools that the Board of Education revise the number of hours for part time custodial help from not to exceed 18 hours per week to not to exceed 25 hours per week.

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P9.**

**Discussion: None**

**P9.** It is recommended by the Superintendent of Schools that the Board of Education approve the extension of 1.66 hours (begin at 9am) with health benefits for Mrs. Kathy Paldino effective September 1<sup>st</sup>, 2015.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P10.**

**Discussion: None**

**P10.** It is recommended by the Superintendent of Schools that the Board of Education approve to enter into an agreement with **Wilson Language Training Professionals Learning Service** for the 2015 – 2016 school year in the amount of \$11,200.

**Yes: 6      No: 0      Abstain: 0**

**P11.** It is recommended by the Superintendent of Schools that the Board of Education approve appointments of the following chaperones for the 6<sup>th</sup> Grade trip to **Camp Bernie** on September 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup> at the contractual rate of \$199 per night:

NAME
Steve Pricone

TBD
TBD

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P12.**

**Discussion: None**

**P12.** It is recommended by the Superintendent of Schools that the Board of Education approve **Lynn Nardino** as home instructor for up to five (5) hours per week, at the contractual rate, effective September 8, 2015.

**Yes: 6      No: 0      Abstain: 0**

**ADDENDUM**

**Motion by Mrs. Carelli, seconded by Mrs. Rentas to approve P13.**

**Discussion: None**

**P13.** It is recommend by the Superintendent of Schools that the Board of Education approve the award of a contract to **Milissa Formica** as a certified, non-tenured part-time aide, without benefits, effective September 14, 2015 through June 30, 2016 at a rate of \$13.00 per hour for time actually worked, not to exceed 16.65 hours per week, pending receipt of a favorable criminal history review.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P14.**

**Discussion: None**

**ADDENDUM**

**P14.** It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of **Milissa Formica** as .23 Special Education Teacher effective September 14, 2015 through June 30, 2016 at a salary of \$11,794.54 (BA/Step 1) effective ***without health benefits***, pending receipt of a favorable criminal history review.

**Yes: 6      No: 0      Abstain: 0**

**Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P15.**

**Discussion: None**

**ADDENDUM**

**P15.** It is recommended by the Superintendent of Schools that the Board of Education approve the resignation, *with regret*, of **Estrella Molinet**, Business Administrator/ Board Secretary effective on or before November 8, 2015.

**Yes: 6      No: 0      Abstain: 0**

**TRANSPORTATION**



**Motion by Mr. Bohan, seconded by Mrs. Carelli to approve T1.**

**Discussion: None**

- T1.** It is recommended by the Superintendent of Schools that the Board of Education approve the addition of a bus route to the renewal of the transportation contract with Arthur Jordan, Inc. for the 2015-2016 school year as follows:

Route	School	Cost
#11	Riverdale School	\$18,300

**Yes: 6      No: 0      Abstain: 0**

**III. NON-ACTION ITEMS:**

- A. Letters and Communications  
B. Superintendent's Report

**Mr. Charles Sheridan**  
**Mrs. Vicki Pede**

**Mrs. Pede Reported on the following:**

- I wanted to thank the Board for the Welcome Back Breakfast that was provided to the teachers and staff.
- I wanted to thank the PTA for the providing us with breakfast on day two of our in-services.
- Ms. Miller commented on a great school opening. She is thrilled with the selection of the new principal, Mr. Sean Bowe.
- We are not going forward with Before Care at this time. We will revisit to see if the need changes next year.
- FreeSpace Dance program is coming to Riverdale Public School this fall.

Enrollment as of September 4, 2015:

PreK-8:	<b>343</b>
HS:	Tuition - <b>114</b>
Option III:	<b>-0-</b>
Academy:	<b>2</b>
Vo-Tech:	<b>6</b>
Out of District:	<b>15</b>
Charter	<b>0</b>
Home Instruction	<b>1</b>
School Choice	<b>2</b>

- C. Business Administrator's Report

**Mrs. Estrella Molinet**

**Mrs. Molinet** reported on the following:

- I want to thank the maintenance and custodial staff for the wonderful job they did in preparing the school for opening day of the New Year. The building was neat and clean and polished and the grounds were clean and trimmed.

- I want to thank my assistant, Toma Dedio, who worked tirelessly all summer doing not only her job but filling in whenever there was a need while Mrs. Pede worked to fill the positions that were vacant.
- We added one route to the transportation of students and shuffled some of the stops to increase the efficiency of the busing. Opening day was a little hectic as one of the drivers was new and a little confused, by day two the busing was settled, Toma and I are tweaking a couple of the stops to assure the safety of the students for the winter months when the grass would be snow covered and there would not be a place to stand.

D. Information and Questions from Board Members

- The Sean Bow explained the changes at lunch regarding the tickets.

E. Oral Communication

**IV. FUTURE MEETINGS AND IMPORTANT DATES:**

September 23, 2015	Public Business Meeting	7:30 p.m.
October 7, 2015	Workshop/Action Meeting	7:30 p.m.
October 21, 2015	Public Business Meeting	7:30 p.m.
November 4, 2015	Workshop/Action Meeting	7:30 p.m.
November 18, 2015	Public Business Meeting	7:30 p.m.

**V. EXECUTIVE SESSION:**

**WHEREAS**, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

**WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal and personnel issues.
2. The matter discussed will be made public when confidentiality is no longer required.

**Motion by Ms. Norris, seconded by Mrs. Rentas to approve adjournment from the Public Business Meeting at 9:25 p.m. into executive session.**

**The Board reconvened at 10:15 p.m. to Public Session.**

**VI. ADJOURNMENT**

**Motion by Mr. Dougherty, seconded by Ms. Norris to approve adjournment from the Public Business Meeting at 10:15 p.m.**

Respectfully Submitted,



Estrella M. Molinet  
***Business Administrator/Board Secretary***

